



Volunteer Role: Food Hub Session Lead Volunteer

What's this role all about?

Responsible for leading the Food Hub sessions, either with support from a member of staff or (once experienced and comfortable) without the presence of a member of staff. Oversees the operations of the Food Hub for the session. Carries out food safety checks, ensures volunteers are following health and safety and food hygiene procedures and the appropriate data is being recorded for the session. Instructs other volunteers on tasks, oversees the Food Hub phone and is the point of contact to the public during the session.

What skills do I need?

- Ability to confidently speak to people in a positive manner- both volunteers and visitors to the Food Hub.
- Able to effectively delegate tasks to other volunteers.
- Literacy skills to be able to follow instructions and complete Session Log.
- Able to work a smart phone is a bonus in order to respond to messages and calls on the Food Hub phone.
- Needs to be able to lift crates of food.

How much time will I need to give?

Approximately 4.5 hours

Is there any training and support available?

- Induction to the Food Hub.
- Basic safeguarding training will be provided, and you will need to undertake an adult DBS check and Food Hygiene Level 2 training (we cover the cost of these)
- Support from Food Hub Coordinator to reach the stage where you are comfortable to take on this role.

Number of time credits available per session: 3