

Volunteer Role: Saturday Food Hub Session Lead

Our Saturday Food Hub sessions are completely volunteer led and run. We need more volunteers who would be interested in training to be a Saturday Session Lead. The shift tends to be 9:30-12:45 but it can be split into two shifts if needed. The role is flexible in terms of how often you volunteer but ideally at least once every 2 months.

What does the role involve?

- Overseeing the operations of the Food Hub for the session e.g. the different stations are set up for the session.
- Ensuring the team are following health and safety and food hygiene procedures and the appropriate data is being recorded for the session e.g. recording fridge and freezer temperatures.
- Acting as the point of contact to the public during the session and reporting any issues or safeguarding concerns to the staff team.
- Using simple technology e.g. tablet and card reader to take payments and using a computer to track attendance of Pantry members



What skills do I need?

- Ability to confidently speak to people in a positive manner- both volunteers and visitors to the Food Hub.
- Able to effectively delegate tasks to other volunteers.
- Literacy skills to be able to follow instructions and complete Session Log.
- Happy to work with a phone, tablet and computer during the sessions (we provide all these).
- It's helpful if you're able to lift crates of food, but this is not essential.

How much time will I need to give?

Approximately 3.5 hours every two months (or more often if you'd like).

Is there any training and support available?

- Induction to the Food Hub (we suggest you volunteer a few times as a regular session volunteer before leading a session).
- Basic safeguarding training
- Food Hygiene Level 2 training

- Support from Food Hub Coordinator to reach the stage where you are comfortable to take on this role e.g. shadowing a Session Lead
- This role also requires you undertaking an adult DBS check

Without our team of incredible and dedicated volunteers, the Food Hub would not still be here. Come join our friendly team, get to know the local community whilst providing a service that so many depend on.

If you'd like to find out more about this opportunity, please do complete [our volunteer sign-up form](#) or email volunteers@abbeypeople.org.uk